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Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan *

Note by the Executive Board secretariat

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* The collection and analysis of current data required to present the Executive Board with the most up-to-date information has delayed submission of the present document.

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Annotations and list of documents

Item 1
Organizational matters

Provisional agenda, annotations, list of documents and work plan — **DP/2002/L.2**

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note.

Report on the first regular session 2002 — **DP/2002/10**

The draft report of the first regular session 2002 was distributed in April 2002 to members of the Board for comments. Document DP/2002/10 contains comments received within the deadline.

The Executive Board may wish to approve the report of its first regular session 2002.

Decisions adopted by the Executive Board at its first regular session 2002 — **DP/2002/11**

A compilation of decisions adopted by the Executive Board at its first regular session 2002 is made available in this document.

UNFPA segment

Item 2
Report of the Executive Director for 2001

Report of the Executive Director for 2001: Programme highlights and report on capacity-building activities — **DP/FPA/2002/4/ Part I**

The Executive Director reports on the highlights of the UNFPA programme during 2001 and presents a more detailed report on the Fund's national capacity-building activities during the year, particularly at the country level.

Report of the Executive Director for 2001: Statistical overview — **DP/FPA/2002/4/ Part I, Add.1**

This section of the report of the Executive Director presents statistical highlights concerning the Fund's finances and programmes during 2001.

Report of the Executive Director for 2001: The multi-year funding framework — **DP/FPA/2002/4/ Part II**

This is the second report on the implementation of the UNFPA multi-year funding framework (MYFF). It presents the progress made in 2001 towards the achievement of the MYFF goals and outputs, and provides an update of the income

estimates for the period 2000-2003, as well as of the utilization and distribution of resources.

Report of the Executive Director for 2001: Reports requested by the Executive Board — **DP/FPA/2002/4/ Part III**

In response to Executive Board decisions 96/3, 96/14, and 2000/13, the Executive Director reports on: (a) reproductive health commodity security, including the Global Contraceptive Commodity Programme and the Global Initiative on Reproductive Health Commodity Management and (b) ensuring reproductive health in emergency situations.

Status of financial implementation of country programmes and projects approved by the Governing Council and the Executive Board — **DP/FPA/2002/4/ Part IV**

The Executive Board may wish to take note of the documents that make up the annual report.

Item 3
Funding commitments to UNFPA

Report on voluntary contributions by Member States to general and supplementary resources for 2002 and future years — **DP/FPA/2002/5**

This report presents voluntary contributions by Member States to the Fund's general resources for 2002 and future years.

The Executive Board may wish to take note of this report.

Item 4
UNFPA and sector-wide approaches

UNFPA and sector-wide approaches: Follow-up to decision 2000/8 — **DP/FPA/2002/6**

This report is submitted in response to decision 2000/8, which requested the Executive Director to keep UNFPA financial regulations under active review, taking into account any adjustment that may facilitate the full participation of UNFPA in sector-wide approaches. The report notes that while the UNFPA Financial Regulations and Rules did not require amendment, it was necessary to develop financial and programme procedures to enable full participation in sector-wide approaches.

The Executive Board may wish to take note of the report.

Item 5
Evaluation

Periodic report on evaluation — **DP/FPA/2002/7**

The Executive Director reports on various evaluation activities that were undertaken by UNFPA during 2000 and 2001.

The Executive Board may wish to take note of the report.

Item 6
Country programmes and related matters

The Executive Board may wish to approve the following country outlines and programmes of assistance:

Country outline for Burundi	DP/FPA/CPO/BDI/4
Country outline for Cameroon	DP/FPA/CPO/CMR/4
Country outline for Comoros	DP/FPA/CPO/COM/4
Country outline for Cote d'Ivoire	DP/FPA/CPO/CIV/5
Country outline for Equatorial Guinea	DP/FPA/CPO/GNQ/4
Country outline for Guinea-Bissau	DP/FPA/CPO/GNB/4
Country outline for Mali	DP/FPA/CPO/MLI/5
Country outline for Mauritania	DP/FPA/CPO/MRT/5
Country outline for Nigeria	DP/FPA/CPO/NGA/5
Country outline for Bangladesh	DP/FPA/CPO/BGD/6
Country outline for China	DP/FPA/CPO/CHN/5
Country outline for India	DP/FPA/CPO/IND/6
Country outline for Papua New Guinea	DP/FPA/CPO/PNG/3
Country outline for Djibouti	DP/FPA/CPO/DJI/2
Country outline for Jordan	DP/FPA/CPO/JOR/6
Country outline for Bolivia	DP/FPA/CPO/BOL/4
Country outline for Colombia	DP/FPA/CPO/COL/4
Country outline for El Salvador	DP/FPA/CPO/SLV/5
Country outline for Venezuela	DP/FPA/CPO/VEN/1
Assistance to the Government of the Central African Republic	DP/FPA/CAF/5
Assistance to the Government of Egypt	DP/FPA/EGY/7
Assistance to the Government of Tunisia	DP/FPA/TUN/7
Assistance for the English- and Dutch-speaking Caribbean countries	DP/FPA/CAR/3

UNDP/UNFPA joint segment

Item 7
Internal audit and oversight

UNDP: Report on internal audit and oversight **DP/2002/12**

This report provides details on internal audit and oversight services provided by the UNDP Office of Audit and Performance Review for the year ended 31 December 2001. The report presents the findings of 50 UNDP-related audit assignments in 2001 for which reports were issued.

UNOPS: Report on internal audit and oversight **DP/2002/13**

The internal audit of UNOPS operations is carried out by the UNDP Office of Audit and Performance Review. The report of the Executive Director addresses specific issues raised by the Office in its audit for 2001.

UNOPS:
Report of the UNDP Office of Audit and Performance Review to the Executive Director of UNOPS on internal audit services in 2001 **DP/2002/13/Add.1**

The report presents findings of the UNDP Project Services Audit Section concerning 18 UNOPS-related audit assignments in 2001 for which reports were issued.

UNFPA: Internal audit and oversight activities in 2001 **DP/FPA/2002/8**

The internal audit of UNFPA operations is carried out by the Fund's Internal Audit Section, which is part of the UNDP Office for Audit and Performance Review. Other internal oversight activities are carried out by the Fund's Office of Oversight and Evaluation. This report provides the Executive Board with a summary of the internal audit and oversight activities undertaken by UNFPA in 2001.

The Executive Board may wish to take note of the reports.

Item 8
Reports on field visits

Report on field visit to Senegal **DP/2002/CRP.6**
Report on field visit to Viet Nam **DP/2002/CRP.7**

The Executive Board may wish to take note of the two mission reports on the field visits to Senegal and to Viet Nam by members of the Executive Board in February/March and April 2002.

UNDP segment

Item 9
Annual report of the Administrator

Annual report of the Administrator, including the results-oriented annual report (ROAR) **DP/2002/15**

For the first time, the Administrator's report presents a comprehensive overview of UNDP reform initiatives as well as key development results in 2001.

Reports of the Joint Inspection Unit **DP/2002/15/Add.1**

This report summarizes the general scope and recommendations of the Joint Inspection Unit reports and highlights recommendations of particular relevance to UNDP, noting the comments made by UNDP on the final reports with an indication of particular points for consideration by the Executive Board.

Statistical annex **DP/2002/15/Add.2**

The statistical annex contains data in tabular form showing income and field programme expenditures for core resources and UNDP-associated funds and programmes.

The Executive Board may wish to take note of these documents.

Item 10
United Nations Capital Development Fund

Results-oriented annual report of the United Nations Capital Development Fund **DP/2002/14**

This document, which was prepared in compliance with Executive Board decision 99/22, captures the results achieved by UNCDF in 2001 under its strategic results framework (SRF) 2000-2003. This year, the ROAR introduces a refined SRF and an initial and tentative attempt at performance-based budgeting. The year 2001 was one of consolidation and deepening of the year's gains, resulting in improved quality of project management and outputs. In resource mobilization, however, the level of UNCDF resources has fallen short of the demand.

The Executive Board may wish to take note of the report.

Item 11
UNDP funding commitments

Status of regular resources funding commitments to UNDP and its funds and programmes for 2002 and onward **DP/2002/16**

Status of regular resources funding commitments to UNDP and its funds and programmes for 2002 and onward: Update on funding commitments — **DP/2002/CRP.8**

This report provides information on commitments made as of 31 March 2002. Document DP/2002/CRP.8 provides an update and will be made available in advance of the annual session for review in the light of achieving the key objectives of the Executive Board legislation with respect to resources, outlined in decisions 98/23 and 99/1 and reaffirmed in decisions 99/23, 2000/1 and 2001/12.

Item 12
Programme financing

Review of the arrangements for programme financing — **DP/2002/17**

It its decision 99/2, the Executive Board requested the Administrator to submit to the Board, at its annual session 2002, a report on possible improvement in the distribution model for resources available under the target for resource assignment from the core (TRAC), including a review of thresholds.

During the last quarter of 2001, an internal review of the existing arrangements was carried out in order to identify alternative approaches and specific changes and improvements that would address the issues outlined in DP/2001/CRP.10.

The main findings and recommendations of this internal review were presented to the Executive Board in an initial working paper, DP/2002/WP.1, was discussed during informal consultations in January and May 2002. The present document has been prepared to reflect the comments of the Board as articulated during these informal consultations.

The Board may wish to adopt a decision, possible elements of which are contained in the document.

Item 13
Country programmes and related matters

The Executive Board may wish to approve the following regional cooperation framework:

Second regional cooperation framework for Europe and the Commonwealth of Independent States	DP/RCF/REC/2

The Executive Board may wish to approve the following country programme outlines and country cooperation frameworks:

First country programme outline for Botswana	DP/CPO/BOT/1
First country programme outline for Cameroon	DP/CPO/CAM/1
First country programme outline for Comoros	DP/CPO/COM/1
First country programme outline for Equatorial Guinea	DP/CPO/EQG/1
First country programme outline for Côte d'Ivoire	DP/CPO/IVC/1
First country programme outline for Guinea Bissau	DP/CPO/GBS/1

First country programme outline for Mauritania	DP/CPO/MAU1
First country programme outline for Liberia	DP/CPO/LIB/1
First country programme outline for Mali	DP/CPO/MLI/1
First country programme outline for Nigeria	DP/CPO/NIR/1
First country programme outline for Seychelles	DP/CPO/SEY/1
First country programme outline for India	DP/CPO/IND/1
First country programme outline for Malaysia	DP/CPO/MAL/1
First country programme outline for Papua New Guinea	DP/CPO/PNG/1
First country programme outline for Bolivia	DP/CPO/BOL/1
First country programme outline for Cuba	DP/CPO/CUB/1
First country programme outline for the Dominican Republic	DP/CPO/DOM/1
First country programme outline for Panama	DP/CPO/PAN/1
First country programme outline for Venezuela	DP/CPO/VEN/1
Second country cooperation framework for Ethiopia	DP/CCF/ETH/2
Second country cooperation framework for Algeria	DP/CCF/ALG/2
Second country cooperation framework for Lebanon	DP/CCF/LEB/2
Second country cooperation framework for Belize	DP/CCF/BEL/2
Second country cooperation framework for Honduras	DP/CCF/HON/2

Extensions of the country cooperation frameworks **DP/2002/22**

The Executive Board may with to take note of the extensions of country cooperation frameworks included in the report.

Item 14
United Nations Volunteers

UNV: Report of the Administrator **DP/2002/18**

The report summarizes the key features and achievements of UNV work in the last two years and highlights the vision and future strategic directions of the Programme. It includes a description of a broader role for UNV in the promotion of volunteerism stemming from the organization's role as focal point in the International Year of Volunteers.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the document.

Item 15
United Nations Office for Project Services

UNOPS: Annual report of the Executive Director **DP/2002/19**

The report shows that UNOPS delivered $504.9 million in project services to United Nations clients in 2001. Income from all services provided by UNOPS totalled $47.4 million. During the year, UNOPS worked with a wider range of clients, introduced new types of services and adopted new business processes aimed at streamlining operations and responding more efficiently and flexibly to the needs of each client. UNOPS also advanced its work in the areas of partnerships and socially responsible

involvement of the private sector in projects. The report also notes the status of the latest round of organizational reforms.

The Executive Board may wish to take note of the report.

Item 16
UNDP-UNOPS relationship

Report on the progress achieved, including on the functioning of the Management Coordination Committee and its working group, and on the recommendations for operational improvement as contained in document DP/2002/CRP.5 — **DP/2002/20**

The report provides information on the actions taken to implement Executive Board decision 2002/2 and the recommendations of the Secretary-General referred to therein. The report addresses UNOPS operational matters, the expansion of and functioning of the Management Coordination Committee (MCC) and the establishment of a working group to support the MCC and foster cooperation between UNOPS and UNDP.

The Executive Board may wish to take note of the report.

UNDP-UNOPS: Issues and opportunities involving the Inter-Agency Procurement Services Office — **DP/2001/21**

At its first regular session 2002, the Executive Board requested UNDP and UNOPS to explore issues and opportunities involving the Inter-Agency Procurement Services Office (IAPSO) and to report to the Executive Board on this issue at its annual session 2002.

The report provides a brief overview of the respective mandates of UNOPS and IAPSO and their historical development. It describes a process that will be followed to rationalize the relationship and enhance cooperation.

The Executive Board may wish to adopt a decision, possible elements of which are contained in the report.

Item 17
Other matters

SPECIAL EVENT: ***"The role of women and men in reproductive health in post-conflict situations, with a specific focus on the Great Lakes Region"***

TENTATIVE WORK PLAN
EXECUTIVE BOARD OF UNDP/UNFPA
ANNUAL SESSION 2002, GENEVA
(17 TO 28 JUNE 2002)

Day/date	*Time*	*Item*	*Subject*
Monday, 17 June	a.m.	1	ORGANIZATIONAL MATTERS - Agenda and work plan; report on the first regular session 2002 *UNFPA segment*
		2	UNFPA: REPORT OF THE EXECUTIVE DIRECTOR FOR 2001 - Part I: Programme highlights and report on capacity-building activities - Part I, Add.1: Statistical overview - Part III: Reports requested by the Executive Board - Part IV: Status of financial implementation of country programmes and projects approved by the Governing Council and the Executive Board
	p.m.		*UNFPA SPECIAL EVENT* *"The Role of Women and Men in Reproductive Health in Post-Conflict Situations, with a Specific Focus on the Great Lakes Region"*
Tuesday, 18 June	a.m.	2	UNFPA: REPORT OF THE EXECUTIVE DIRECTOR FOR 2001 (continued) - Part II: Multi-year funding framework
	p.m.	3	UNFPA: FUNDING COMMITMENTS - Report on voluntary contributions by Member States to general and supplementary resources for 2002 and future years
Wednesday, 19 June	a.m.	4	UNFPA AND SECTOR-WIDE APPROACHES - Follow-up to decision 2000/8
	p.m.	5	UNFPA: EVALUATION - Periodic report on evaluation
Thursday, 20 June	a.m.	6	UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS
	p.m.		*Informal consultations on system-wide approach and coordination in addressing HIV/AIDS*

Friday, 21 June	a.m.		*UNDP/UNFPA joint segment*
		7	INTERNAL AUDIT AND OVERSIGHT - Reports on internal audit and oversight for UNDP, UNOPS and UNFPA
		8	REPORTS ON FIELD VISITS 2002 - Report on field visit to Senegal - Report on field visit to Viet Nam
	p.m.		UNFPA PENDING DECISIONS
Monday, 24 June	a.m.		*UNDP segment*
		9	UNDP: ANNUAL REPORT OF THE ADMINISTRATOR FOR 2001 - Annual report of the Administrator for 2001, including the ROAR - Reports of the Joint Inspection Unit - Statistical annex
	p.m.	9	UNDP: ANNUAL REPORT OF THE ADMINISTRATOR FOR 2001 (continued)
Tuesday, 25 June	10 a.m.	11	UNDP: FUNDING COMMITMENTS - Status of regular resources funding commitments to UNDP and its funds and programmes for 2002 and onward
		12	UNDP: PROGRAMME FINANCING - Information relating to the review of the present arrangements for programme financing
	12 p.m.		*Informal consultations on progress in the implementation of the Doha Mandate for technical cooperation and capacity-building*
	p.m.	10	UNITED NATIONS CAPITAL DEVELOPMENT FUND - Results-oriented annual report of the United Nations Capital Development Fund
Wednesday, 26 June	a.m.	14	UNITED NATIONS VOLUNTEERS - Biennial report on UNV activities
	p.m.	15	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Annual report of the Executive Director for 2001
		16	UNDP-UNOPS RELATIONSHIP - Report on progress achieved, including on the functioning of the Management Coordination Committee and its working group, and on recommendations for operational improvement, as contained in document DP/2002/CRP.5 - Issues and opportunities involving IAPSO

Thursday, 27 June	a.m.	13	UNDP: COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	p.m.	12	UNDP: PROGRAMME FINANCING (continued)
Friday, 28 June	a.m.	17	OTHER MATTERS
			PENDING DECISIONS
		1	ORGANIZATIONAL MATTERS
	p.m.		OPEN